**Presenter Information Form**

Please complete this form and email it to Nathan Hoge and Courtney Custer at the following email addresses:

Nathan Hoge – nhoge.swfgc@gmail.com

Courtney Custer- ccuster.swfgc@gmail.com

**What is the title of the presentation?**

**Location:**

**Date:**

**Time:**

**Training Description (please include specific training objectives):**

**Do you have preference on the maximum number of attendees?**

(\* If the training is taking place in Dr. Pierce’s office, the maximum capacity is 16 attendees, or 12 attendees if you need tables and chairs)

**Do you require any special set up?** (i.e., chairs in a semi-circle or chairs with tables)

**\*If so, please make sure to arrive early to set up.**

**Will you need a projector?**

**\*If so, please contact Desiree Fragua by email at** **dfragua.swfgc@gmail.com** **to reserve a projector. Also, make sure to arrive early enough to set it up.**

**Will you be offering CEUs? If so, how many?**

**Are any of the CEUs you are providing for Ethics or Supervision? If so, please specify the number and type of specialized CEUs.**

**If you are offering CEUs, are you a CEU provider? If so, please provide your licensure type, licensure number, and CEU provider number.**

**If you are not a CEU provider, is there a CEU provider partnering with you for this training who is willing to sign off on your CEU certificates? If so, who?**

**\*If you don’t have a CEU sponsor partnering with you please let us know and Courtney will try to connect you with one.**

**Is there any other information about your training you think we should know?**