SANTA FE COUNTY REFERRAL
FAX **ALL** REFERRALS TO: 505-467-8338

SOUTHWEST FAMILY
GUIDANCE CENTER & INSTITUTE

SERVICES REQUESTED:
☐Office-Based: Individual/Family ☐MST ☐ASSESSMENT ONLY

Date: ______________ Time: ______________

Referral Source: ______________________________ Organization: ______________________________

Phone #:____________________ Email Address: ______________________________________

REASON FOR REFERRAL

☐ Legal Involvement. Charged with: ____
☐ Problem Sexual Behavior. Brief description:____

☐Physical Aggression ☐Verbal Aggression ☐Academic Issues ☐Substance Use/Abuse
☐Running Away ☐Family Conflict Negative ☐Negative Peer/Gang Involvement
OTHER ☐ Describe ____
____

Do we need to get back with referral source for any reason: NO☐ YES☐ If YES: a signed *Authorization to Release Health Information* **MUST** be included in order to contact referral source.

CLIENT INFORMATION

Name: ____ DOB: ___________ Age: __________

SS#:______________________ Spanish Speaking Therapist Required: YES☐ NO☐

Client's Legal Guardian's Name: ____

Relation to client: ____________________________Telephone#: ______________________________

If legal or CYFD Involvement, FACTS #: ____

STATUS OF LIVING SITUATION AT TIME OF REFERRAL:
☐At Home With Caregiver ☐Living With Other Family Members
☐ In Detention ☐ In Residential Treatment ☐In TFC ☐ In Shelter

PAYMENT INFORMATION

Client is legal US Resident: Yes ☐ No ☐
Client has Medicaid: Yes ☐ No ☐ IF YES: Medicaid #:___________________________________
Centennial Healthcare#:__________________________ Recertification Date: ____________________

FOR INTERNAL USE

Forwarded Via Facsimile to Santa Fe Intake Coordinator Carlotta Saiz, LPCC at (505) 467-8338 for:

☐ **MST Referral-Attention:**
Kevin Moeller, MST Supervisor
Phone: (505) 750-0558
kmoeller.swfgc@gmail.com

Edward Mcgovern, MST Supervisor
Phone: (505) 577-5917
emcgovern.swfgc@gmail.com

☐ **Office Based Therapy Referral:**

Carlotta Saiz, Intake Coordinator
Phone: 505-310-4764 Fax: 505-467-8338
Email: ccsaiz.swfgc@gmail.com